7/17/23, 10:17 AM Travel Requests



Lilian Abreu

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Travel Requests > Local Voucher SFD-23-01540

### **Local Voucher Form**

Save

Make an Amendment

**Request Cancellation** 

## **Traveler Information** Traveler's Name **Created By** X Lilian Abreu Lilian Abreu Status Are you filing a request for someone else? **Traveler Division** LV Paid SFD Email abreu.lilian@epa.gov **Primary Phone** +14159723010 **Alternate Phone**

## **Travel Purpose**

#### Description

Field oversight at TRW Microwave

#### **Travel Purpose**

P3 - Special Agency Mission •

✓ Is this trip for Superfund site-specific travel?

Please include the site name, site ID #, SSID, Operable Unit, and Action Code. Please also include the

TRW Microwave (Building 825) Superfund Site, SSID 09K4. Charge code 09K4NK01

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# **Dates of Travel** From (City, State) \* To (City, State) \* Trip #1: San Francisco, CA Sunnyvale, CA Departure Date \* Trip departure time \* 4/24/2023 6:00am - 8:00am + Add Destination From (City, State) To (City, State) Return: Sunnyvale, CA San Francisco, CA Return Date Trip return time 4/24/2023 4:00pm - 6:00pm **Expenses** Privately Owned Vehicle (POV) Mileage: 82 This is the # of miles traveled round-trip from your home Additional expenses (check all that apply): Please attach electronic copies of receipts for any expenses over \$75.00 for **Receipts** Domestic and International Travel prior to submitting this request. All receipts for airfare, hotel, and rental car expenses must be attached regardless of the amount. Selected Receipt(s) File limit: 20

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File size limit: 10,000 MB Add Receipt(s) Accepted file types: PDF, Word Document, Word Document (Open XML), JPI Clear All **File Name Upload Date Additional** Please provide any additional comments or attachments related to this travel request. **Information Additional Comments** Selected Attachment(s) File limit: 20 File size limit: 10,000 MB Add Attachment(s) Accepted file types: PDF, Word Document, Word Document (Open XML), JPI **Image** Clear All **File Name Upload Date Amendments** Cancellation

Save